

2018-19 FINANCIAL AGREEMENT

CLASS	YEARLY	(9) MONTHLY Payments	(1) Enrollment Fee
Puppy	\$1250.00	\$125.00	\$125
Heart	\$1250.00	\$125.00	\$125
Sunshine	\$1700.00	\$170.00	\$170
Balloon	\$2500.00	\$250.00	\$250
Teddy Bear	\$2500.00	\$250.00	\$250
Moonbeam	\$3150.00	\$315.00	\$315
Rainbow	\$3750.00	\$375.00	\$375

- I am enclosing a non-refundable **\$50.00 registration fee** made payable to St. Mark's Preschool.
(The registration fee includes a St. Mark's Preschool Bag which the children will use during the school year.)
- The enrollment fee is due by March 1, 2018 or immediately following acceptance and confirmation into the program.** This one-time payment is non-refundable. If necessary, a payment plan can be set up for this initial fee. The enrollment fee covers administrative and start-up costs. There is no craft, supply or curriculum fee.
- Upon my child's acceptance into the St. Mark's Preschool program, I agree to pay tuition in nine (9) monthly installments as indicated below:

Payment No.	Due Date	Payment No.	Due Date
1	September 1, 2018	6	February 1, 2019
2	October 1, 2018	7	March 1, 2019
3	November 1, 2018	8	April 1, 2019
4	December 1, 2018	9	May 1, 2019
5	January 1, 2019	*	Enrollment Fee

- I understand that all tuition installments will be due on the first (1st) of each month unless noted otherwise.
- Tuition will be collected via an online service.
- All installments received after the 10th of the month will be assessed a late fee of \$5.00 unless previous arrangements have been made with the treasurer.
- If my payment and late fee are not received by the 20th day of the month, I understand that both charges are immediately due along with the next month's tuition installment. Late fees can be avoided by contacting the treasurer prior to the due date to make alternate arrangements.
- If I prefer, I may make the tuition payments in less than nine installments.
- After three (3) snow days my payment will be prorated should any additional snow days occur.
- I understand that if my child is absent during the year, no part of the tuition will be refunded.
- If my child is to be withdrawn from school, I understand that two weeks written notice to the director is required.
- I understand that my child may not attend class until all of the appropriate forms are completed. These forms will include a copy of immunizations, waiver, medical update, emergency medical information and consent form, permission to participate in the program form, family information form and a copy of the birth certificate.

I acknowledge that I have read and agree to the above Financial Agreement in its entirety:

Sign _____

Date _____