

## REGISTRATION CHECK LIST

### RETURNING FAMILIES

To help you with the registration process, please find the checklist of all documents below needed to register your child for the 2023-24 school year.

**\*Our Immunization Policy states that all students must be immunized. This does not include the Covid-19 vaccine. If your child is on a delayed immunization schedule or not yet immunized due to medical needs, please see the director.**

#### **DUE BY Friday, JANUARY 13<sup>th</sup>, 2023**

- Completed 2023-24 Registration Form
- Signed Financial Agreement
- \$50.00 Registration Fee - check made payable to St. Mark's Preschool. Each additional child in the family will have a reduced registration fee of \$10.00. A school bag will be provided by St. Mark's Preschool and distributed at the parent meeting on August 23<sup>rd</sup>, 2023.

#### **Tuesday/Wednesday, JANUARY 17<sup>th</sup>/18<sup>th</sup>, 2023**

- CLASS ASSIGNMENTS WILL BE PLACED IN YOUR CHILD'S YELLOW FOLDER.

#### **DUE BY MARCH 1<sup>st</sup>, 2023**

- Enrollment fee (same amount as one month's tuition) paid online is due no later than March 1, 2023 to retain the assigned placement. Payment is submitted using the online system. <https://stmarkscarmel.org/psenrollment/>  
This payment is non-refundable. Failure to submit this payment by March 1, 2023 will forfeit your child's placement in the class. Please contact the office with any special circumstances.