

## REGISTRATION CHECK LIST

### RETURNING FAMILIES

To help you with the registration process, please find the checklist of all documents below needed to register your child for the 2020-21 school year.

**\* New Immunization Policy for 2020-2021 – All students must be immunized. If your child is on a delayed immunization schedule or not yet immunized due to medical needs, please see the director.**

#### **DUE BY Tuesday, JANUARY 21, 2020**

- Completed 2020-21 Registration Form
- Signed Financial Agreement
- \$50.00 Registration Fee - check made payable to St. Mark's Preschool. Each additional child in the family will have a reduced registration fee of \$10.00. A school bag will be provided by St. Mark's Preschool and distributed at the parent meeting in August.

#### **TUESDAY, JANUARY 28, 2020**

- CLASS ASSIGNMENTS WILL BE ATTACHED TO YOUR CHILD'S BAG.

#### **DUE BY MARCH 1, 2020**

- Enrollment fee (one month's tuition) paid online is due no later than March 1, 2020 to retain the assigned placement. Payment may be submitted using the online system or via a check. Please write your child's name and new class assignment on the memo line. This payment is non-refundable. Failure to submit this payment by March 1, 2020 will forfeit your child's placement in the class. Please contact the office with any special circumstances.