

2019-20 FINANCIAL AGREEMENT

CLASS	YEARLY	(9) MONTHLY Payments	(1) Enrollment Fee
Puppy	\$1250.00	\$125.00	\$125
Heart	\$1250.00	\$125.00	\$125
Sunshine	\$1800.00	\$180.00	\$180
Balloon	\$2600.00	\$260.00	\$260
Teddy Bear	\$2600.00	\$260.00	\$260
Moonbeam	\$3250.00	\$325.00	\$325
Rainbow	\$3900.00	\$390.00	\$390

- I am enclosing a non-refundable **\$50.00 registration fee** made payable to St. Mark's Preschool.
 (The registration fee includes a St. Mark's Preschool Bag which the children will use during the school year.)
- **The enrollment fee is due by March 1, 2019 or immediately following acceptance and confirmation into the program.** This one-time payment is non-refundable and will be paid using our online payment system. If necessary, a payment plan can be set up for this initial fee. The enrollment fee covers administrative and start-up costs. There is no craft, supply, or curriculum fee.
- Upon my child's acceptance into the St. Mark's Preschool program, I agree to pay tuition in nine (9) monthly installments as indicated below:

Payment No.	Due Date	Payment No.	Due Date
*Enrollment Fee	March 1, 2019	5	January 1, 2020
1	September 1, 2019	6	February 1, 2020
2	October 1, 2019	7	March 1, 2020
3	November 1, 2019	8	April 1, 2020
4	December 1, 2019	9	May 1, 2020

- I understand that all tuition installments will be due on the first (1st) of each month unless noted otherwise.
- Tuition will be collected via an online service.
- All installments received after the 5th of the month will be assessed a late fee of \$5.00 unless previous arrangements have been made with the treasurer.
- If my payment and late fee are not received by the 20th day of the month, I understand that both charges are immediately due along with the next month's tuition installment. Late fees can be avoided by contacting the treasurer prior to the due date to make alternate arrangements.
- If I prefer, I may make the tuition payments in less than nine installments.
- After three (3) snow days, my payment will be prorated should any additional snow days occur.
- I understand that if my child is absent during the year, no part of the tuition will be refunded.
- If my child is to be withdrawn from school, I understand that two weeks written notice to the director is required.
- **I understand that my child may not attend class until all of the appropriate forms are completed.** These forms will include a copy of immunizations and the birth certificate, waiver, medical update, emergency medical information and consent form, permission to participate in the program form, and family information form.

I acknowledge that I have read and agree to the above Financial Agreement in its entirety:

Sign _____

Date _____